



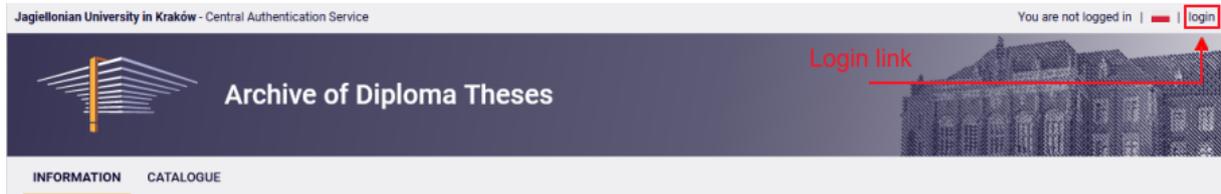
# **AP – Archive of Diploma Theses**

**Instructions for promoters of PhD theses**

VDPEN01 2023

## 1. Login to AP

Website address: <https://www.ap.uj.edu.pl>



In order to log in to the AP service, on the AP main page, click the **<login>** link, which will redirect you to the JU Central Login.

On the open page, fill in the fields (ID, password) with your own data and click **<login>**.

## 2. Management of doctoral theses - „MY APD”

After logging in, the "My theses and tasks" page appears. This page is always available after clicking the link in the top menu **<MY APD>**.

The screenshot shows the 'Archive of Diploma Theses' website. The main navigation bar includes 'INFORMATION', 'CATALOGUE', and 'MY APD'. The left sidebar contains a menu for 'MY APD' with sub-items like 'quick start', 'MY THESES' (diploma, doctoral), and 'MY TASKS' (doctoral, accept thesis data). The main content area is titled 'My theses and tasks' and contains two primary modules: 'Diploma theses' and 'My tasks'. The 'My tasks' module is highlighted with a red header and contains a red-bordered box around the 'Accept thesis data' link, with a red arrow pointing to it from the text 'data acceptance'.

The main content of this page is divided into two modules. The first module **<Diploma/doctoral theses>** contains a list of theses grouped according to the function performed by the logged in user. The second module, **<My tasks>**, has a list of tasks grouped into blocks separated by task type. The supervisor is interested in the **<Accept thesis data >** block, where there is a list of PhD theses to be accepted, and **<Write thesis review>**, where there is a list of theses to be reviewed. Each block has max. 3 theses. To see all the theses, click **<Accept thesis data>** or **<Show all>**. After doing this, the following page will appear.

### My tasks - Accept thesis data

An information box with an 'i' icon in a circle, containing the text: 'Type of theses: **doctoral**, Your task: **accept thesis data**.'

Navigation: Elements 1..1 of 1

Thesis title ▲▼	Authors	Supervisors	Date of defence Date of submission ▲▼
Astroturfing Internecie Astroturfing as: [UJ.WZ] Faculty of Management and Social Communication	Katarzyna	Andrzej	Nov. 18, 2022 no data

Navigation: Elements 1..1 of 1

A red box highlights the thesis title 'Astroturfing Internecie' in the table, with a red arrow pointing to it from the text 'Go to the dissertation'.

## 3. Approval of doctoral thesis data

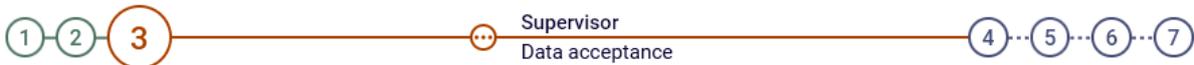
To complete the task of accepting the thesis data, click the title of the thesis next to the **<Accept thesis data>** task. (The full list of theses for approval is available after clicking on the name "Accept thesis data" or "Show all").

After loading, the page will contain the details of the PhD thesis. The thesis status during data acceptance is set to **"3 - Data acceptance"**.

## Astroturfing jako Doctoral thesis

[← back to previous page](#)

### Status



[Forward to data correction](#) ⓘ

[Forward to writing opinion](#) ⓘ

[Create new set of files and forward to correction](#) ⓘ

Thesis information | Files | Anti-plagiarism | Defence | Changes history

Language of the thesis:	Polish [PL]
Title:	Astroturfing Astroturfing
Author:	Katarzyna [DOKT] Doktorat Date of defence: 18 November 2022 Diploma number:
Dissertation advisor:	dr hab. Andrzej
Organizational unit:	Faculty of Management and Social Communication
Abstract:	<b>Abstrakt.pdf</b> <b>Abstract.pdf</b>
Keywords:	astroturfing, bot społecznościowy, komunikacja polityczna, dezinformacja, Twitter astroturfing, social bot, political communication, disinformation, Twitter
Status:	ⓘ Supervisor should approve changes made by the author
Archiving status:	ⓘ To be archived

## EXAMINATION OF THESIS IN ANTI-PLAGIARISM SYSTEMS

At this point in the AP status, the thesis is verified in anti-plagiarism systems. In the current AP version, the anti-plagiarism verification is started **automatically** when the doctoral submits the thesis for approval by the promoter.

**ATTENTION!** The anti-plagiarism verification is a tool SUPPORTING the assessment of the thesis, which determines the degree of similarity of the analyzed material to the content contained in the reference database. The promoter assesses the originality of the thesis on the basis of the information presented in the report and its own verification methods.

The doctoral theses are verified in the obligatory system **JSA** – *Uniform Anti-plagiarism System*. Testing the operation of the system can take up to 24 hours.

During the PhD thesis examination, the message **<Pending...>** or **<Examination in progress...>** appears informing about data processing. The page should be refreshed manually by pressing the F5 key on the keyboard or using the <refresh> icon in the address bar.

## Astroturfing jako [redacted] Doctoral thesis

### Status



The screenshot shows the 'Anti-plagiarism' tab in the JSA system. The main content area displays the thesis title 'Rozprawa\_doktorska\_Kata [redacted].pdf' and the status 'Result accepted'. Below this, there are submission details: 'submitted on 2022-06-26 17:35:41 by Kata [redacted] | updated on 2022-06-27'. There are two download links: 'General report [download]' (size: 209.4 KB | received on 2022-06-27) and 'Detailed report [download]' (size: 7.8 MB | received on 2022-06-27). The version of the thesis is noted as '1 (not approved)'. A blue box contains the instruction: 'Approval of the report is required before submission for review. To do this, go to "Examination management" and use the "Accept examination result" button.' A red arrow points from the text 'Examination management details' to a button labeled 'Examination management'. At the bottom, there is a link: 'See detailed anti-plagiarism analysis at [JSA](#) ⓘ'.

After completion of the examination in the JSA, the overall report in PDF format is available. It can be downloaded using the **<download>** link. Information about the completed examination in JSA along with a link to the general report will be sent to the promoter's e-mail immediately after its completion.

The **<Examination management>** link directs you to the details of the thesis examination. This page contains a complete set of information about the examined thesis, including the history of verified theses in each workset.

## Unified Anti-plagiarism System examination

Polityka bi

← back to thesis

The screenshot displays the 'Last set' interface for a thesis examination. It shows a download icon and the filename 'Doktorat - \_final\_- \_do\_druku.pdf'. The status is 'Examination completed', with submission details: 'submitted on 2021-10-08 12:50:00 by Krzysztof' and 'updated on 2021-10-08'. A 'General report [download]' is available, with a size of 211.0 KB and received on 2021-10-08. The interface includes several action buttons: 'Generate detailed report', 'Update thesis data in reports' (with an information icon), 'Update examination status and reports', and 'Accept examination result'.

From this view, you can generate a detailed report **<Generate detailed report>**, which can be downloaded from the AP system.

After reviewing the JSA report, **accept it** if the PhD thesis does not show signs of plagiarism. Performing this action is necessary to accept the examination result and submit it for review. The **<Accept examination result>** button is used for this.

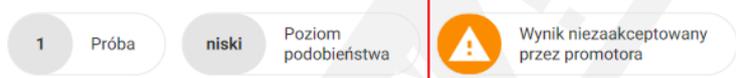
If for any reason the data in the report (name, surname, thesis title, etc.) are incorrect, you can update the report using **<Update thesis data in reports>**.

The approved JSA report should be re-downloaded, printed, complete the information about your thesis verification assessment and submit the signed document to the *secretariat/dean's office of the Discipline Council*.

It is important to submit the approved version to the unit. This is the PDF version without the page header section highlighted in red.

# Raport z badania antyplagiatowego

## ogólny

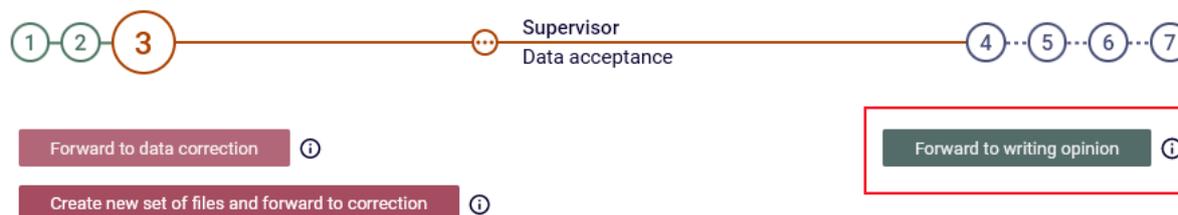


If the PhD thesis does not contain unauthorized borrowings, it may be submitted for review. If the thesis contains unauthorized borrowings or attempts to intentionally distort the text, the promoter should act in accordance with the university's internal regulations regarding the initiation of disciplinary proceedings.

### PURCHASE THE PhD THESIS TO ENTER THE PROMOTER'S OPINION

In order to write a review, go to step "4 - Writing opinion ". For this purpose, use the **<Forward to writing opinion>** button.

#### Status



If the thesis data or files are not correct, please direct the work for correction by clicking the red button **<Create new set of files and forward to correction>**.

## 4. Inserting the promoter's opinion

Writing opinions is possible after clicking on the indicated icon in the "Reviews/opinions" block on the page of a given dissertation.

Characterization  
new in vitro model  
Doctoral thesis

← back to previous page

Status



Create new set of files and forward to correction ⓘ

Forward to writing review ⓘ

Thesis information | Files | Anti-plagiarism | **Reviews/opinions** | Changes history

ⓘ	Justyna author
dr hab. Łukasz advisor	

**Go to writing reviews** →

Adding opinions in the form of a pdf file is possible after clicking "Upload file".

## Draft of the review

Characterization of

← back to thesis

Review data	
Thesis title:	Characterization of vitro models
Thesis author:	Justyna
Keywords:	cancer, immunotherapy, immune system checkpoints, small molecule inhibitors, macrocyclic peptides, monoclonal antibodies
Reviewer:	Lukasz
Version of the thesis:	1

Files attached to the reviewed thesis version	
 <b>Printable version</b>   (no description given)	
original file: ROZPRAWA_DOKTORSKA_JKK.pdf   kind: Thesis   size: 4.5 MB   language: English [EN]   submitted on 2023-04-26 05:39 by Justyna	
Version of the thesis: 1	

## Review file

Rcenzja w formie pliku wymaga wydruku i dostarczenia do sekretariatu/dziekanatu.

 Review is not yet ready for approval:  
File not uploaded

Copy... Upload file Approve review Clear

The file for this review has not been uploaded yet.

In the form that will appear after performing the above action, select a pdf file from a local location, and then save the file using the **<Save>** button.

## Review file

Rcenzja w formie pliku wymaga wydruku i dostarczenia do sekretariatu/dziekanatu.

File:  Nie wybrano pliku.

Maximum file size: 5.5 MB  
Legal extensions: .pdf

Cancel Save

After saving the file, you must confirm the opinion using the **<Approve review>** button.

## Review file



Review is ready for approval

	<a href="#">Copy...</a>	<a href="#">Change file</a>	<a href="#">Approve review</a>	<a href="#">Clear</a>
	Archiwum [redacted].pdf			
	size: 774.7 KB			

After approval of the opinion, the system will automatically change the status of the work to **"Writing reviews"**. This will allow reviewers of the doctoral dissertation to upload review files.

Reviewers must enter reviews before a decision is made to publicly defend a doctoral dissertation.

## 5. Date of defence

After the relevant authorities have made the decision to admit the doctoral dissertation to defense, it should be noted that the defense date should not be set within a period shorter than 40 days from the date of the resolution.

A properly set deadline enables the dissertation and other necessary data to be made available in RUJ and BIP in accordance with the law applicable to the defense of doctoral dissertations.

## 6. Generating a temporary link

The promoter has the option of generating a temporary link for external reviewers who don't have access to JU AP. After clicking the link generation icon, a form with the option of creating a temporary account will be displayed. After clicking **"create and send a notification"**, a message with access to the review will be sent to the reviewer's e-mail. This link should be used if the reviewer has a problem logging into the AP system.

**Ocena sposobu**  
Doctoral thesis

← back to previous page

Status



Thesis information	Files	Anti-plagiarism	Reviews/opinions	Defence	Changes history	Administration	
Language of the thesis:	Polish [PL]						
Title:	<div style="display: flex; align-items: flex-start;"> <div style="margin-right: 10px;">🇵🇱</div> <div>Ocena sposobu [redacted]</div> </div> <div style="display: flex; align-items: flex-start;"> <div style="margin-right: 10px;">🇬🇧</div> <div>The evaluation way of labour of women after a previous cesarean section</div> </div>						
Author:	Klaudia [redacted] <span style="float: right;">📧</span> [DOKT] Doktorat Date of defence: 17 April 2023						
Dissertation advisor:	prof. dr hab. Marek [redacted] <span style="float: right;">📧</span>						
Organizational unit:	Faculty of Health Sciences						
Date of submission:	Aug. 22, 2022						
Notes - thesis submission:	Data złożenia wstawiona automatycznie w chwili zatwierdzenia pracy przez promotora						
Abstract:	<div style="display: flex; align-items: flex-start;"> <div style="margin-right: 10px;">🇵🇱</div> <div>Streszczenie_w_języku_polskim.pdf</div> </div> <div style="display: flex; align-items: flex-start;"> <div style="margin-right: 10px;">🇬🇧</div> <div>Streszczenie_w_języku_angielskim.pdf</div> </div>						
Keywords:	<div style="display: flex; align-items: flex-start;"> <div style="margin-right: 10px;">🇵🇱</div> <div>poród drogą pochwową, cięcie cesarskie, poród drogą pochwową po przebytych cięciu cesarskim</div> </div> <div style="display: flex; align-items: flex-start;"> <div style="margin-right: 10px;">🇬🇧</div> <div>vaginal delivery, cesarean section, vaginal delivery after cesarean section</div> </div>						
Reviewers/Advisers:	prof. dr hab. Krzysztof [redacted] <span style="float: right;">📧</span> prof. dr hab. Przemysław [redacted] <span style="float: right;">📧</span>						
Status:	<span>ⓘ</span>	Reviewers proposals submission and writing reviews				<div style="border: 1px solid red; padding: 2px; display: inline-block;">🔗 🔗</div> <span style="color: red; font-weight: bold;">Generating a temporary link</span>	
Archiving status:	<span>ⓘ</span>	Archived					

Reviewer/Adviser:	dr hab. Łukasz [redacted] <span style="float: right;">📧</span>
	<span>ⓘ</span> No temporary account   <a href="#">create and send notification</a>

## 7. Back to writing reviews

If all the necessary reviews are missing and the PhD thesis is in the stage of final approval by the promoter, it is possible to return to the "Writing reviews" status. To do this, use the **<Back to writing reviews>** button.

### Status



## 8. Final approval of the doctoral thesis

After all reviews are approved, the promoter can complete the process of archiving the thesis in the AP system. To do this, use the **<Thesis is ready for defense - end thesis service process>** button.

### Status

